REGISTER FOR SDARWS CERTIFICATION CLASSES

The South Dakota Association of Rural Water Systems has upgraded to a new website and class registration software. This move will allow us to better track class attendees and certification hours.

1. Navigate to SDARWS.COM

Bring your cursor to the **TRAINING** & EVENTS header, and hover over
 CERTIFICATION and you'll see **TRAINING** CALENDAR pop up

• or click on the **CERTIFICATION TRAINING** button

or navigate to WEB.SDARWS.COM/EVENTS



2. Browse for classes by clicking on the arrows to navigate the calendar





Click this button for more information on the class

3. Fill out the form with the name and information of the person filling out the form, and click **NEXT**

SDARWS members have the and can track past and currer will need to enter the email o y	option to log in for faster registration ant class registrations. First time logins on file with SDARWS and click "forgot rour password" to set up a password.
Wastewater Collection - Watertown Tuesday, February 7, 2023 8:00 AM	Log In
Registration Contact Log in above for faster registrat Select Items Organization Contact Atterdees Organization Name More information on member accounts Itemail can be found on page II Address	
South Dakota Association of Rural Water Systems	State / Province Zp / Postal Code

4. In the quantity box, enter the number of people you are registering for this class, and then click **NEXT**

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Registration Contact	Select Items	_	\sim	
Select Items	Name	Price	Juantity	
Attendees	Certification Class Registration	\$0.00	o railable)	

5. Fill out the information for each attendee. Make sure to click the I AM NOT A ROBOT button, and then click the green SUBMIT REGISTRATION button. An email confirmation with registration details will be sent to each email address provided during the registration process.

Wastewater Collection - Watertown Tuesday, February 7, 2023 8:00 AM			
Registration Contact Select Items Attendees	Log in above for faster registration. Attendees All Available Attendees Have Been Added For This Registrat standard #	ion	
Attendoe #1	Crganization Name Fist Name Last Name Title Email	 Iternove Attendee Assign Iterns Certification Class Registration 	
MAKI BOX	E SURE TO CLICK THIS BEFORE YOU SUBMIT YOUR REGISTRATION	fm not a robot	n